



## INDIANA DEPARTMENT OF TRANSPORTATION

### Multi-Modal Division

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*MITCHELL E. DANIELS, JR., Governor*

*Karl B. Browning, Commissioner*

Writer's Direct Line

**TO:** Urban Transit Systems

**FROM:** Larry Buckel, Office of Transit, Manager

**DATE:** April 10, 2008

**RE:** Availability of Federal Section 5309 Discretionary Funds  
for upgrading to Electric Hybrid Transit Vehicles

The Office of Transit has available \$2.7 million in Section 5309 Federal Funds for a Statewide Electric Hybrid Bus Initiative. This initiative was promoted by the Indiana Transportation Association and Senator Richard Lugar played a critical roll in securing the funding. The funds may be used for the cost of upgrading a new transit vehicle to an electric hybrid transit vehicle. All interested applicants must complete and submit the attached application to the INDOT, Office of Transit by May 1, 2008.

The applications will be reviewed and scored by the Office of Transit Manager, Transit Planner and the ITA Executive Director. The applications will be ranked based on the following:

- Project Description/Justification
- Planning Support
- Completeness of Application
- Air Quality Non-Attainment Area

The Office of Transit will notify each applicant of grant awards by May 16, 2008. This is a statewide initiative so projects may be partially funded so multiple grantees can receive funding.

The federal funds will be transferred to the urbanized areas FTA account if the application is approved and selected. The transit system will be responsible for entering the project information into TEAM (the FTA web-based grant system) to secure the funds.

For additional information, please contact Larry Buckel at (317) 232-5292.

## **Section 5309 Discretionary Grant Application**

### **ITA Statewide Electric Hybrid Bus Initiative**

#### **APPLICATION**

**SYSTEM NAME:** Indiana Transit System

#### **PROJECT SUMMARY**

1. Please include a brief description of the transit vehicle(s) to be upgraded to an electric hybrid vehicle(s)? (e.g., 2 thirty-foot replacement transit buses).
2. Do you currently have electric hybrid vehicles in your fleet? (Please include your system's complete vehicle inventory)
3. How does this electric hybrid upgrade relate to your system's long-range capital plan?
4. Is the transit vehicle(s) to be upgraded in the Transportation Improvement Program? (Please provide documentation)
5. Will the electric hybrid vehicle(s) be used in an air quality non-attainment area?
6. What is the estimated cost per vehicle both with and without the hybrid upgrade?
7. How would you fund this hybrid upgrade without the assistance of this grant?

**CAPITAL PROJECT BUDGET** (double-click spreadsheet to enter figures)

<b>SYSTEM NAME:</b>	
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***PROJECT DESCRIPTION***

***COST***

Hybrid vehicle upgrade

\$100,000

***TOTAL CAPITAL EXPENSES***

***\$100,000***

***PROJECT FINANCING***

Local (specify source)

\$10,000

State (PMTF)

\$10,000

Federal (FTA)

\$80,000

Other (specify source)

\$0

<b>Prepared by:</b>		<b>Date:</b>	
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**STANDARD ASSURANCES**

**I. REPORTS AND INSPECTIONS**

The \_\_\_\_\_, herein referred to as the Applicant, if selected agrees to submit to the Indiana Department of Transportation (INDOT), such annual or special financial and operating reports as the INDOT may reasonably request. The Applicant also agrees to make available for inspection, by any duly authorized agent of the INDOT, any records, documents, leases, operating and use agreements and other instruments which affect the Applicant and are pertinent to this project.

**II. STATE INDEMNIFICATION**

The Applicant agrees to indemnify, defend, and hold harmless the INDOT, the State of Indiana and its agents, officers, and employees from all claims and suits for loss of or damage to property; including, the loss of use thereof and injuries to or death of persons, the property of officers, agents and employees of the Applicant or its subcontractors; and from all judgments recovered therefore, and from expenses in defending said claims, or suites, including court costs, attorney's fees and other expenses, caused by an act or omission of the Applicant and/or subcontractors, their respective agents, officers, servants and employees, and not caused by the sole fault or negligence of the INDOT, the State of Indiana, or its respective agents, officers and employees.

**III. GENERAL REQUIREMENTS**

The Applicant shall immediately notify the INDOT of any change in conditions or of any event which may significantly affect the Applicant's ability to perform the Project in accordance with the provisions of this Application and the subsequent Authorization.

Any proposed change in the Project, as described in this Application, must be made by the mutual consent of the Applicant and INDOT; and must have prior written approval of the INDOT.

Any provision of this document (not governed by federal law and regulation, whether or not incorporated within this document) shall be construed and interpreted in accordance with the laws of the State of Indiana.

**IV. FISCAL AND ADMINISTRATIVE PROVISIONS**

The Applicant shall comply with fiscal and administrative provisions detailed in Indiana Code 36-1-8, 36-1-9, and 36-1-10 or applicable federal requirements, whichever is most restrictive.

**V. LOCAL ASSURANCES**

The applicant hereby assures and certifies with respect to this application for Federal Section 5309 that:

1. The Applicant has the requisite fiscal, managerial and legal capability to carry out the Section 5309 Program and to receive and disburse federal funds.
2. Some combination of local and/or private funding sources has or will be committed to provide the required local share.
3. Private for-profit transit and para-transit providers have been afforded a fair and timely opportunity by the applicant to participate to the maximum extent feasible in the planning and provision of the proposed transit services.
4. The Applicant has to the maximum extent feasible coordinated with other transportation providers and users, including social service agencies capable of purchasing service.
5. The Applicant has or will have by the time of delivery, sufficient funds to operate the vehicles and/or equipment purchased under this project, if applicable.

**VI. VERIFICATION**

I am an officer of the applicant corporation herein and am authorized to make this verification on its behalf. The statements in the foregoing document are true to my own knowledge.

<b>Name of Chief Executive Officer:</b>	
<b>Title:</b>	
<b>Date of application submittal:</b>	

## ITA Statewide Electric Hybrid Bus Initiative Scoring Sheet

Score	Evaluation
_____	<u>Project Description/Justification</u> (40 points)
_____	<u>Planning Support</u> (30 points)
_____	<u>Completeness of Application</u> (20 points)
_____	<u>Air Quality Non-Attainment Area</u> (10 points)
_____	TOTAL SCORE

**Total possible points: 100**